

Register Your Business on the Ariba Network



Ariba Network is Jacobs' primary means for conducting supply chain discovery.

If your company is interested in selling goods or services to Jacobs, please ensure your company is registered on the Ariba Network via Ariba Discovery. The more information you provide will help us better understand your services, capabilities and business status.

Follow the steps below to complete and submit your Ariba Discovery Network registration:

1. Go to Jacobs' Suppliers and Partners page - <https://www.jacobs.com/suppliers/registration>
2. Under the section titled **Becoming a Jacobs supplier**, click **Register your business on the Ariba Network**
3. Under **Not a member**, click **Register Now**

A composite image showing the Ariba Supplier Login interface on the left and a promotional graphic for the Ariba Network on the right. The login screen has fields for 'Enter Username' and 'Enter Password', and links for 'Forgot Username' and 'Forgot Password'. Below these is a red box labeled 'Not a member?' containing a dropdown menu set to 'Marketing' and a 'Register Now' button. To the right is a blue background graphic with the text 'YOUR PLACE FOR BUSINESS COMMERCE' and various icons representing commerce and technology.

4. Complete the required fields under Company information.

Company information

Company Name: *

Country/Region: *

Address: *

City: *

State: *

Zip: *

5. Complete the required fields under User account information.

User account information

Name: *

Email: *

Use my email as my username

Username: *

Password: *

Language:

Email orders to: *

6. Complete the required fields under Tell us more about your business.

Tell us more about your business

Product and Service Categories: *

Ship-to or Service Locations: *

Tax ID:

DUNS Number:

7. Read the **Terms of Use** and **SAP Ariba Privacy Statement**. If you agree to the terms, click **Register**.

- I have read and agree to the [Terms of Use](#)
 I have read and agree to the [SAP Ariba Privacy Statement](#)

8. The **Ariba Network** will send you an email confirming registration of your account. To **activate** your Ariba account you must **click the link in the email**.



Dear Joanna Nowak,

Thank you for registering your Ariba account. To complete the registration process we just need to verify your email address. Please click on the following link to confirm your address. This link will take you directly to your account where you can start using Ariba Discover.

[Click here to activate your Ariba account.](#)

If you are unable to launch a browser using this link, copy the link and paste it into the address bar of any of the supported Web browsers to form a single-line URL.

<https://service-2.ariba.com/Authenticator.aw/ad/confirmEmail?key=tqAixbFFKOT7h6TAGsRYE0sm4WV1ORIK&np=Ariba&app=Discovery>

After your registration process is complete, use the following URL to log in to your account: <http://discovery.ariba.com>

Sincerely,
The SAP Ariba Team
<https://discovery.ariba.com>

9. The **Ariba Network** display the Welcome to Ariba page, where you can view your company profile completeness meter. Click **Go to Company Profile** to enter additional information about your company.

You are not required to reach 100% completeness on your public profile in order to conduct business on the Ariba Network or respond to sourcing events.

Public profile completeness does not impact the functionality of your SAP Ariba solution; it just makes your company more visible to Jacobs within Ariba Discovery

Additional Resources

- Most common problems - <https://uem.ariba.com/auc/node/2021>
- Optimizing your account for business opportunities <https://uem.ariba.com/auc/node/252090>

About Jacobs

At Jacobs, we're challenging today to reinvent tomorrow by solving the world's most critical problems for thriving cities, resilient environments, mission-critical outcomes, operational advancement, scientific discovery and cutting-edge manufacturing, turning abstract ideas into realities that transform the world for good. With \$13 billion in revenue and a talent force of more than 55,000, Jacobs provides a full spectrum of professional services including consulting, technical, scientific and project delivery for the government and private sector.