

DELIVERY ORDER

FINAL

1. CONTRACT NO. N00178-04-D-4072		2. DELIVERY ORDER NO. 0002		3. EFFECTIVE DATE 09/10/2004		4. PURCHASE REQUEST NO. N61331-04-NR-00138	
5. ISSUED BY NSWC, PANAMA CITY Todd Doucett XPS2 110 Vernon Avenue Panama City, FL 32407-7001 todd.doucett@navy.mil 850-235-5817 Ext.				CODE N61331		6. ADMINISTERED BY Naval Sea Systems Command (NAVSEA) BUILDING 197, ROOM 5W-1738 1333 ISAAC HULL AVENUE SE WASHINGTON NAVY YARD, DC 20376-2040	
7. CONTRACTOR Jacobs Sverdrup 1550 N. Norma Street Ridgecrest, CA 93555 TIN: 62-0510412				CODE 03QT6		8. DELIVERY DATE See Section F	
				FACILITY		9. CLOSING DATE/TIME	
						10. MAIL INVOICES TO See Section G	
11. SHIP TO See Section D				12. PAYMENT WILL BE MADE BY DFAS Charleston Vendor Pay Code FP P.O. Box 118054 Charleston, SC 29423-8054			
13. TYPE OF ORDER		D		X		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.	

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

Jacobs Sverdrup

**Dale Gates, Vice
President/Gener**

NAME OF CONTRACTOR

SIGNATURE

TYPED NAME AND TITLE

DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA

See Section G

15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
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See the Following Pages

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA By: Marjorie A. Dulatt	09/09/2004 CONTRACTING/ORDERING OFFICER	22. TOTAL 
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SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE		
F	DELIVERIES OR PERFORMANCE		
G	CONTRACT ADMINISTRATION DATA		

GENERAL INFORMATION

Award is made for a Firm Fixed Price of 

This solicitation is issued for Capability Maturity Model Integration (Cmmi) Support. This is a competitive procurement. Questions or comments shall only be directed to the Contract Specialist, via e-mail (Todd.Doucett@navy.mil). It is anticipated that a resulting Task Order shall be Firm Fixed Price

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item Supplies/Services Qty Unit Unit Price Total Price

0002 C M M I
Implementation
Support

0002AA Services and
materials
necessary to
provide CMMI
Implementation
Support IAW the
attached SOW and
CDRL (WCF)



SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK

FOR

CAPABILITY MATURITY MODEL INTEGRATION (CMMI) SUPPORT

1.0 SCOPE

Naval Surface Warfare Center, Panama City (NSWC-PC) is a prominent DON research and development (R&D) laboratory, with numerous projects involving development and testing of Command, Control, Communications, Computers and Information (C4I) hardware and software systems. In order to become more competitive in the R&D market place, NSWC-PC has been standardizing its management and development processes over the past several years. Previous efforts were based on the Capability Maturity Model. The Software Engineering Institute (SEI) is a federally funded R&D center sponsored by DOD and operated by Carnegie Mellon University. A new model has been developed by SEI and NSWC-PC intends to pursue improvements using this model, Capability Maturity Model Integration (CMMI).

Process improvement has proven to increase product and service quality as organizations apply it to achieve their business objectives. Today, the CMMI Product Suite is at the forefront of process improvement by providing the latest best practices for product and service development and maintenance. The CMMI models improve upon the best practices of previous models. There are multiple CMMI models available. NSWC-PC needs contractor support from subject matter experts (SMEs) to decide which CMMI model best fits its process improvement needs and how to implement it.

2.0 APPLICABLE DOCUMENTS

The following documents, of the exact issue shown, form a part of this SOW to the extent specified herein. In the event of conflicts between the document referenced herein and the contents of the SOW, the contents of this SOW shall take precedence. Second tier and lower reference documents (i.e., documents referenced in the primary reference) shall be for guidance only.

2.1 PROGRAMMATIC DOCUMENTS

The Process Areas For DJC2: CMMI Model

2.2 OTHER DOCUMENTS

Software Engineering Institute (SEI), DOD Office of the Under Secretary of Defense for Acquisition, Technology, and Logistics [OUSD (AT&L)], CMMI Steering Group, CMMI A-Specification, version 1.6, 6 February 2004

3.0 REQUIREMENTS

NSWC-PC Division R60 is working towards attaining CMMI Level 3 certification. SME support is required to review current documentation and determine how R60 needs to proceed. The contractor needs to be very experienced with the implementation of the CMMI model. The technical point of contact for this SOW is Ms Juanita Lee, (850) 235-5029.

3.1 TASK # 1 – PRELIMINARY ASSESSMENT

The contractor shall explain the formal CMMI appraisal process, review NSWC-PC documentation and identify all CMMI program requirements that need to be implemented to reach Level 3. The contractor shall provide examples/scenarios that will help the TPOC and her associates understand what is expected and how to implement the CMMI program.

The contractor shall provide a letter report in contractor format within 5 days after the visit summarizing his findings and recommendations. Letter report shall provide, as a minimum, a bulletized list of the CMMI program requirements that need to be implemented to reach Level 3, and brief summaries of the more significant examples/scenarios presented to the TPOC above.

3.2 TRAVEL

One trip to Panama City for 2 people for 3 days is required to support this task

4.0 GOVERNMENT FURNISHED INFORMATION

The government will provide the contractor with the documentation listed in section 2 within 5 days of award and other documentation as required. All government furnished information (GFI) shall be returned at the completion of this delivery order.

5.0 DELIVERABLES

All data deliverables shall be in MS Word, MS PowerPoint, MS Access, or MS Excel format, and shall be delivered via email, CDROM, or other electronic media, as required. Color or B&W hardcopies shall be provided as required.

6.0 PERIOD OF PERFORMANCE

The Period of Performance for this task shall be from issuance of the delivery order through 30 September 2004.

7.0 SECURITY

Work under this delivery order is UNCLASSIFIED and all deliverables shall be UNCLASSIFIED.

8.0 DISTRIBUTION LIMITATION STATEMENT

Technical documents generated under this delivery order shall carry the following Distribution Limitation Statement. Word processing files shall have the statements included on the cover page of any resultant hard copy. Each delivered diskette shall be marked externally with the statements:

DISTRIBUTION STATEMENT D: DISTRIBUTION AUTHORIZED TO DEPARTMENT OF DEFENSE AND US DOD CONTRACTORS ONLY; ADMINISTRATIVE/ OPERATIONAL USE (DATE STATEMENT). OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO THE COMMANDING OFFICER, NAVAL SURFACE WARFARE CENTER PANAMA CITY, ATTN: CODE R60, 110 VERNON AVENUE, PANAMA CITY, FLORIDA, 32407-7001.

DESTRUCTION NOTICE - FOR CLASSIFIED DOCUMENTS, FOLLOW PROCEDURES IN DOD 5220.22 M, NATIONAL INDUSTRIAL SECURITY PROGRAM OPERATING MANUAL, CHAPTER 5, SECTION 7 OR DOD 5200.1 R, INFORMATION SECURITY PROGRAM REGULATION. FOR UNCLASSIFIED, LIMITED DOCUMENTS, DESTROY BY ANY METHOD THAT WILL PREVENT DISCLOSURE OF CONTENTS OR RECONSTRUCTION OF THE DOCUMENT.

9.0 RELEASE OF INFORMATION

All technical data provided to the contractor by the government shall be protected from public disclosure in accordance with the markings contained thereon. All other information relating to the items to be delivered or services to be performed under this contract may not be disclosed by any means without prior approval of the authorized representative of the Contract Officer. Dissemination of public disclosures includes, but is not limited to: permitting access of such information by foreign national or by any other person entity, publication of technical or scientific papers, advertising, or any proposed public release. The contractor shall provide adequate physical protection of such information so as to preclude access by any person or entity not authorized such access by the government.

SECTION D PACKAGING AND MARKING

Packing and Marking shall be to best commercial practices

SECTION E INSPECTION AND ACCEPTANCE

Inspection and acceptance shall occur at destination.

SECTION F DELIVERIES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

0001 30 September 04

SECTION G CONTRACT ADMINISTRATION DATA

Accounting Data

SLINID	PR Number	Incremental Amount
0002AA	42053435	[REDACTED]
LLA :		
ACRN:AA 97X4930.NH1E 000 77777 0 000178 2F 000000 37CD1YCMMSK		

Contract Specialist
Todd Doucett
110 Vernon Avenue
Panama City, FL 32407-7001
Todd.Doucett@navy.mil
850-235-5817

SECTION H SPECIAL CONTRACT REQUIREMENTS

No Special Contract Requirements

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SECTION I CONTRACT CLAUSES

The applicable Section I clauses are contained in the basic contract.

SECTION J LIST OF ATTACHMENTS

No Attachments